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## EXPRESSION OF INTEREST (EOI)

**For Procurement/ Printing and Branding of Sisal Bags, Kikois, Polo Shirts, and Thermo Flasks**

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**Advertised: Day: Monday 5 May 2025**

**Submission Deadline: Open until filled**

### **Who we are**

Urgent Action Fund-Africa (UAF-Africa) is a consciously feminist and womn's human rights pan-African Fund registered in Kenya and Zimbabwe. Operating as a virtual organisation, the Fund boasts of strategic presence in Africa's five sub-regions- East Africa: Nairobi- Kenya, Kampala-Uganda, and Addis Ababa-Ethiopia; North Africa: Cairo-Egypt; Central Africa: Yaoundé and Douala Cameroon; Southern Africa: Harare- Zimbabwe, Lilongwe- Malawi; Antananarivo- Madagascar, Johannesburg, Pretoria & Cape Town- South Africa, Gaborone- Botswana and West Africa: Abuja -Nigeria and Parakou- Benin and Lomé- Togo. Recognising the need to move resources rapidly on a continent where opportunities and threats arise and decline quickly, UAF-Africa uses a Rapid Response Grant-making mechanism to support unanticipated, time-sensitive, innovative, and unique initiatives that promote women's agency in democratic governance, economic, environmental and climate justice, natural resources governance and conflict transformation while protecting their personhood, integrity, and rights.

### **The 3rd Feminist Republik Festival**

UAF-Africa is hosting the 3rd Feminist Republik Festival (3rd FRF), set to take place in **Mombasa, Kenya, from 27-30 November 2025**. The Festival aims to bring together more than 600 activists from the African continent and across the globe. UAF-Africa is seeking experienced and passionate vendors to provide branded materials for the Festival, With the

bold and audacious theme of Regenerating in Crisis: Grounding Healing and Care in the Storm. This iteration of the Festival will center the experiences of African Womn’s Human Rights Defenders (AWHRDs) in crisis contexts, the traumas AWHRDs grapple with, how trauma plays out, is remembered, and is compounded in periods of crisis, and why we must center healing when it feels like our worlds are collapsing. At the Fund, the use of ‘womn’ is an act of challenging and replacing traditional ideas of what and who a womn is and can be and the links of women to a system of patriarchy where womn are, in effect, subject to men or a sub-category of men. Additionally, ‘womn’ for us also includes lesbian, bisexual womn and transwomn.

### **Scope of Work/ Deliverables**

<b>No.</b>	<b>Item</b>	<b>Quantity</b>	<b>Description</b>
1.	Polo Shirts	100	In Navy blue and Maroon, all sizes but ensuring larger sizes (4XL, 5XL).
3.	Mandalas and colouring pens	1,500	Custom mandala designs suitable for colouring activities.
4.	Thermo flasks	1,500	Branded thermo flasks
5.	Sisal Bags	1,500	Medium Size in different colours
6.	Kikois	1,500	In different colours to be branded with logo.
7.	Toiletry Bags	1,500	Biodegradable
8.	African Fans	1,500	Beautifully crafted handheld fans made from African print fabric with cloth/leather clasps

**Samples are required for approval before mass production.**

### **Timelines**

All materials must be produced and delivered no later than 30<sup>th</sup> June 2025, in readiness for distribution and logistics ahead of the Festival.

### **Reporting**

Selected vendors will report to UAF-Africa’s Content Committee and Communications Team. Regular progress check-ins and approval of samples will be required.

### **Duration of Assignment**

The assignment duration is from contract signing to 30<sup>th</sup> June 2025, covering production, branding, and delivery of materials.

## **Qualifications**

Eligible vendors must demonstrate:

- A minimum of 3 years' experience in the production and branding of promotional materials
- Evidence of past similar assignments (client list, portfolio, or samples)
- Certificate of registration/incorporation
- Valid tax compliance certificate
- Ability to deliver high-quality branded materials on schedule
- Competitive and transparent pricing

## **How to Apply**

If interested in this assignment, please send your proposal including your Company profile, Detailed quotation (per item), Proposed timelines, Sample images or physical samples where applicable to [info@uaf-africa.org](mailto:info@uaf-africa.org)

No phone calls, please.

We thank all those who apply, but only shortlisted firms will be contacted. To learn more about UAF-Africa and our programs, please visit our website at <http://www.uaf-africa.org/>