

Moto Moto Call for Proposals

Frequently Asked Questions (FAQs)

Introduction

Thank you for your interest in the Moto Moto Call for Proposals.

This Frequently Asked Questions (FAQ) document has been developed to provide additional guidance to prospective applicants and to clarify the most common questions received during the information session and throughout the application period.

The information contained in this document should be read together with the Moto Moto Call for Proposals, the Grant Application Form, and the Budget Template. Where there is any inconsistency between this FAQ and the official Call for Proposals, the Call for Proposals shall prevail.

Applicants are strongly encouraged to review all application documents carefully before submitting their proposals.

Purpose of this FAQ

This document aims to:

- Clarify the eligibility requirements for applicants;
- Explain the application and selection process;
- Provide additional guidance on budgeting and grant management requirements;
- Respond to frequently asked questions from prospective applicants; and
- Reduce the need for individual clarification requests during the application period.

Before you submit your application

Before submitting your proposal, please ensure that you have:

- ✓ Carefully read the Call for Proposals.
- ✓ Confirmed that your organisation meets all eligibility requirements.
- ✓ Selected the funding window that best matches your proposed initiative.
- ✓ Completed all sections of the Application Form.

- ✓ Completed the Budget Template in USD.
- ✓ Attached all required supporting documents.
- ✓ Submitted your application before **12 August 2026**.

How this FAQ is organized

The questions are grouped into the following sections:

- A. Eligible Countries
- B. Eligible Organisations
- C. Funding Windows and Budget
- D. Consortiums, Networks and Multiple Applications
- E. Current and Previous UAF-Africa Grantees
- F. Application Process and Templates
- G. Selection, Review and Due Diligence

A. Eligible Countries

Question 1: Which countries are eligible under this call?

Answer: This Call for Proposals is open only to organisations implementing activities in the following ten target countries:

- Burkina Faso
- Cameroon
- Kenya
- Senegal
- South Africa
- South Sudan
- Sudan
- Tanzania
- Uganda
- Zimbabwe

To be eligible, the applicant organisation must be registered and based in one of these countries. The proposed project must also be implemented in one or more of these ten countries.

Question 2: My country isn't on the list — is it eligible?

Answer: No. Eligibility under this Call is strictly limited to the ten countries listed above. Organisations registered and based in countries outside this list are not eligible to apply.

Please note that an organisation is not eligible solely because it has partners, beneficiaries, or activities in one of the eligible countries. The applicant organisation itself must be registered and based in one of the ten target countries.

Question 3: We are a regional/umbrella network headquartered in a non-eligible country, but our national branches are registered separately in eligible countries, can we apply?

Answer: Yes, provided that the application is submitted by the national branch or member organisation that is independently registered and legally established in one of the ten eligible countries.

The regional or umbrella organisation based outside the eligible countries cannot serve as the lead applicant. However, where appropriate, it may continue to provide technical support or coordination outside the scope of the grant, provided the grant is managed by the eligible national organisation and all eligibility requirements are met.

Question 4: Can an international or non-African organisation (e.g. registered in France or the UK) apply, even if its work or leadership is connected to an eligible country?

Answer: No. This Call is intended to support locally rooted African women's rights organisations and networks.

The applicant organisation itself must be registered and based in one of the ten eligible African countries. Having local partners, implementing projects in an eligible country, or having leadership originating from an eligible country does not make an organisation eligible if it is legally registered outside the eligible countries.

For example, an organisation registered in France that implements programmes in Burkina Faso is not eligible to apply. However, its Burkina Faso partner organisation may apply directly if it independently meets all the eligibility criteria.

Question 5: Can a project include activities in more than one eligible country?

Answer: Yes. UAF-Africa welcomes initiatives that promote regional collaboration, cross-border learning, coalition-building and collective action where these contribute to the objectives of the Call.

However, the lead applicant must be registered and based in one of the ten eligible countries, and all grant-funded activities must take place within one or more of those countries. Activities implemented outside the eligible countries are not supported under this Call.

B. Eligible Organisations

Question 6: Who can apply?

Answer: This Call for Proposals is open to women's rights organisations (WROs), women-led organisations, feminist associations, networks, alliances and cooperatives that are committed to advancing women's rights, gender justice and democratic participation. Refer to the call for proposal if you are not sure

Question 7: Do "women" in this call include LBTQI women?

A: Yes. UAF-Africa recognises the diversity of women's lived experiences and is committed to supporting organisations that advance the rights of all women facing discrimination and exclusion. Accordingly, LBTQI women-led organisations are eligible to apply, provided they meet all other eligibility requirements outlined in the Call for Proposals, including being women-led, registered, based in one of the ten eligible countries, and working to advance women's rights and gender justice.

Question 8: Can a women's rights organisation or network include a partner organisation that works on women's rights but is not itself women-led?

Answer: No. Under this Call, every organisation receiving funding as part of a consortium or network must independently meet the eligibility criteria. This means that all consortium members must themselves be women's rights organisations or women-led organisations.

Applicants are encouraged to build partnerships that reflect the Fund's objective of strengthening feminist leadership and women-led movements.

Question 9: Our organisation's registration certificate has expired, but we are in the process of renewing it. Can we still apply?

Answer: Organisations are expected to hold a valid registration certificate at the time of application. If your registration is currently being renewed, you may still submit an application provided you clearly explain your situation and include evidence that the renewal process is underway.

However, applicants should note that a valid registration certificate will be required before any grant agreement can be signed. UAF-Africa reserves the right to determine eligibility based on the documentation provided during the review and due diligence process.

Question 10: Can a non-women-led organisation apply, or participate in a consortium—for example, a general human rights organisation that supports women's rights or an organisation led by a man?

A: No. This Call is specifically intended to strengthen women's rights organisations, women-led organisations and movements.

Whether applying individually or as part of a consortium, every applicant organisation must itself be women-led or a women's rights organisation whose mission, leadership and work are centred on advancing women's rights and gender justice. Organisations that support women's rights but do not meet these criteria are not eligible to apply or participate as consortium members under this Call.

Question 11: Is there a minimum number of years that an organisation must have been operating, or a requirement to have previously managed large grants?

Answer: No. There is no minimum number of years of registration or operation required, nor is there a requirement to have previously managed grants of a particular size.

UAF-Africa recognises that emerging organisations often play critical leadership roles within their communities. Applications will therefore be assessed based on the eligibility and selection criteria rather than organisational age or previous grant size.

Question 13: Can organisations apply through a fiscal sponsor or fiscal host if they face registration barriers?

Answer: No. This Call does not permit applications through fiscal sponsors or fiscal hosts.

The applicant organisation must itself be registered and legally established in one of the ten eligible countries and must have the legal and financial capacity to receive and manage grant funds directly.

Organisations that are unable to register due to exceptional circumstances are encouraged to explore partnerships with eligible registered women's rights organisations through the consortium funding window, where appropriate. They are also encouraged to explore short-term catalytic funding opportunities provided by UAF-Africa, which support both registered and non-registered organisations.

Question 14: Our organisation does not have professional accounting software or audited financial statements. Does this affect our eligibility?

Answer: Not necessarily. The Fund recognises that many grassroots and emerging organisations operate with limited institutional resources.

Applicants are expected to demonstrate that they have appropriate financial management systems and internal controls that are proportionate to the size and complexity of their organisation. While accounting software and audited financial statements are considered good practice, they are not mandatory eligibility requirements.

C. Funding Windows & Budget

Question 15: What are the four funding windows?

Answer: Refer to the call for proposal or the summarized table below.

Windows	Purpose	Funding Ceiling
Window 1 – Strategic Action Grants	Individual organisations implementing initiatives under a single priority area (excluding Window 4)	USD 35,000 – 50,000
Window 2 – Integrated Feminist Action Grants	Organisations implementing integrated initiatives responding to two or more priority areas through interconnected interventions	Up to USD 150,000
Window 3 – Collective Power and Alliance Grants	Coalitions, networks, alliances and consortia implementing joint initiatives across one or more priority areas/countries. Submitted by the consortium lead, clearly outlining each member's role, interventions and budget.	Up to USD 200,000
Window 4 – Feminist Knowledge and Documentation	Dedicated grants for feminist research, gendered documentation, knowledge production, storytelling and evidence generation	Up to USD 105,000

Question 16: What is the maximum allowed for administrative costs?

Answer: Administrative costs must not exceed 20% of the total grant budget. Eligible costs include personnel costs directly supporting project implementation, office operations, utilities, supplies, communications and internet, financial management, audit fees, bank charges, and other reasonable, justified organisational overheads.

Question 17: Is the 10% capacity-strengthening allocation separate from the 20% admin cost cap?

Answer: Yes. These are two separate budget requirements. Up to 10% of the total grant budget must additionally be allocated to organisational capacity strengthening, separate from the 20% admin cost ceiling and the remaining direct-implementation budget.

Question 18: How should staff salaries be split between the 20% admin allocation and direct project costs?

Answer: Staff costs may be allocated between administrative costs and direct project implementation costs, depending on the nature of the work being performed.

For example, personnel responsible for project coordination, financial management, or administrative support may be budgeted under administrative costs, while staff directly implementing project activities, or consultants for training or research may be budgeted under direct implementation costs.

Question 19: Does the capacity-development budget cover formal education (a degree or diploma) for staff?

Answer: No. The organisational capacity strengthening allocation is intended to strengthen the organisation's institutional capacity during the implementation of the grant.

It may be used for policy development, systems strengthening and other organisational development activities that contribute directly to the effectiveness and sustainability of the organisation. It should not be used to finance long-term academic programmes such as university degrees or diploma courses.

Question 20: Is the total grant amount expected to be spent evenly across the entire implementation period?

Answer: The total grant amount should cover the full implementation period of **24 to 30 months**. While expenditure does not have to be divided equally across every month or year, applicants should develop a realistic budget and implementation plan that reflects the timing of project activities and anticipated costs throughout the grant period.

Question 21: When can projects begin, and when must they be completed?

Answer: Successful projects may begin implementation as early as **September 2026**, following completion of the grant review, due diligence process and signing of the grant agreement.

All grant-funded activities must be completed **no later than February 2029**, including project closure activities where applicable.

Question 22: Can an organisation apply under more than one funding window?

Answer: No. Each organisation may submit only one application under this Call for Proposals and must select the funding window that best reflects the scope, scale and objectives of its proposed initiative.

Applicants are therefore encouraged to carefully review the purpose of each funding window before deciding which one is most appropriate for their proposed project.

Question 23: If a consortium or network is awarded a grant and member organisations receive funding directly, can each member allocate up to 20% for administrative costs and up to 10% for organisational capacity strengthening?

Answer: Yes. Where consortium members receive and manage their own allocated budgets, each eligible organisation may apply the same budget principles to its respective allocation.

This means that each participating organisation may budget up to 20% for administrative costs and up to 10% for organisational capacity strengthening, provided these allocations are clearly reflected in the consortium budget and are consistent with the requirements of the Call for Proposals.

Question 24: Should the budget be prepared in US Dollars (USD), or can organisations use their local currency?

Answer:

You enter all your costs in your **local currency** in Column C (Unit Cost) of the budget template. The template then converts everything to USD in Column F (Subtotal USD) using a single exchange rate that you set once in **cell B10** at the top of the Budget Template tab.

Question 25: Is there a specific budget ceiling for Monitoring, Evaluation, Accountability and Learning (MEAL) costs?

Answer: No. There is no fixed percentage allocated specifically to MEAL. However, MEAL costs are budget under the admin and personnel costs.

Applicants should budget for monitoring, evaluation, accountability and learning activities based on the needs of the proposed project and within the 20% that has been allocated for admin and personnel costs. These costs should be realistic, well justified and proportionate to the overall scope of the intervention.

Question 26: What format is expected for the budget notes or budget narrative?

Answer: Applicants should provide concise explanatory notes for each budget line or budget category where appropriate.

The budget narrative should clearly explain how each cost has been calculated, demonstrate its relationship to the proposed activities and justify any significant or unusual expenditures. Clear budget notes help reviewers understand the rationale behind the proposed budget and facilitate the assessment process.

Question 27: Are accessibility and reasonable accommodation costs considered eligible expenses?

Answer: Yes. UAF-Africa encourages inclusive programming and recognises the importance of ensuring meaningful participation by all women and girls.

Reasonable accessibility and accommodation costs including sign language interpretation, disability accommodations, accessible venues, assistive services and other inclusion measures are considered eligible project costs where they are necessary for successful implementation and are appropriately justified within the proposed budget.

D. Consortiums, Networks & Multiple Applications

Question 28: Can an organisation apply both individually and as part of a consortium?

Answer: No. An organisation may either apply as an individual organisation or participate as part of a consortium, coalition or network, but not both.

This requirement has been established to ensure equitable access to the Fund and to maximise the number of organisations that can benefit from the available resources. It also reflects the distinct objectives of the funding windows, which have been designed to support different forms of feminist organising and collaboration.

Organisations are therefore encouraged to carefully consider which approach best aligns with their strategic priorities, comparative advantage and proposed intervention before submitting an application. If choosing to apply as part of a consortium, applicants should ensure that the partnership brings clear added value, complementary expertise and a strong rationale for collective implementation.

Question 29: Do all consortium members need to meet the eligibility requirements, or only the lead applicant?

Answer: All organisations participating in a consortium must independently meet the eligibility requirements outlined in the Call for Proposals.

Question 30: Can a consortium be led by an organisation based outside the ten eligible countries if some of its members are based in eligible countries?

Answer: No. The lead applicant must be a registered organisation that is legally established and based in one of the ten eligible countries.

Regional or international umbrella organisations that are registered outside the eligible countries cannot serve as the lead applicant, even where they have member organisations operating within eligible countries.

Where appropriate, the eligible national organisation should serve as the lead applicant and assume overall responsibility for the grant, including coordination, financial management and reporting.

Question 31: Must every organisation in a consortium or network be based in one of the ten eligible countries?

A: Yes. As a general principle, all consortium members that are receiving funding and implementing activities under the grant are expected to meet the eligibility requirements of the Call, including being registered and based in one of the ten eligible countries.

E. Current & Past UAF-Africa Grantees

Question 32: We currently have an active or open grant with UAF-Africa. Can we apply for the Moto Moto Call for Proposals?

Answer: No. Organisations with an active or open grant from UAF-Africa are not eligible to apply under the Moto Moto Call for Proposals.

An active grant is any grant that has not yet been formally closed by UAF-Africa, regardless of whether implementation is still ongoing or has been completed but final reporting is still pending.

Organisations are encouraged to ensure that all outstanding grant obligations have been completed before applying for future funding opportunities.

Question 33: We previously received funding from UAF-Africa, but that grant has now ended. Can we apply?

Answer: Yes. Previous UAF-Africa grantees are welcome to apply, provided that their previous grant has been fully completed and formally closed.

This means that:

- All project activities have been completed;
- All required narrative and financial reports have been submitted;

Meeting these requirements ensures that organisations are eligible for consideration under this Call.

Question 34: We recently applied for a Rapid Response grant but our application is still under review. Does this prevent us from applying to Moto Moto?

A: No. If your Rapid Response application is still under review and has not yet been approved, you remain eligible to submit an application under the Moto Moto Call for Proposals.

Submitting an application to one UAF-Africa funding opportunity does not automatically prevent you from applying to another. However, if your application is approved and becomes an active grant before Moto Moto grant agreements are signed, your eligibility may be affected. Organisations are encouraged to notify UAF-Africa of any changes to their funding status during the review process.

Question 35: We currently have a short-term UAF-Africa grant that will end later this year. Can we still apply?

A: Organisations with an active UAF-Africa grant may submit an application only if they will have successfully completed and formally closed their existing grant before the commencement of the Moto Moto project.

Moto Moto implementation is expected to begin as early as **September 2026**.

Question 36: We are currently applying for another funding opportunity under UAF-Africa. Does this make us ineligible?

A: Not necessarily. Different UAF-Africa funding opportunities have separate objectives, eligibility requirements and grant management processes.

Organisations implementing grants under other UAF-Africa programmes may still be eligible to apply for Moto Moto, provided they satisfy the eligibility requirements of both programmes and do not have an active grant that would make them ineligible under the Moto Moto Call for Proposals.

F. Application Process & Templates

Question 37: What documents must we submit, and how should we submit our application?

Answer: To apply for the Moto Moto Call for Proposals, organisations must submit the following documents:

- A completed **Grant Application Form**.
- A completed **Budget Template**.
- Supporting organisational documents, including the organisation's registration certificate, statutes or constitution, and any other documents requested in the application package.

Applications must be submitted electronically to **grants@uaf-africa.org** no later than **12th August 2026**.

The subject line of your email should read:

Moto Moto: Call for Proposals – [Name of Applicant Organisation]

Only complete applications received before the submission deadline will be considered. UAF-Africa may request additional documentation during the due diligence process if required.

Question 38: Do we need to submit our registration certificate and statutes when applying, or only during due diligence?

Answer: These documents should be submitted together with your application; additional documentation could be requested in subsequent stages of the review process.

Question 39: Where can we find the Application Form, Budget Template, and Logframe/results templates?

A: All templates are available at the bottom of the Call for Proposals document, in English, French, and Arabic (the budget template specifically is under the “due diligence” section of the call document). The logframe/results structure is built into Section 5 of the application template, aligned with the goal and result areas set out in the call.

Question 40: Is there a word limit on the application form, does it apply per sub-question, or per whole section?

A: The word count applies per section (i.e. the total across all sub-questions within that section), not to each individual sub-question separately.

Question 41: Can we update or replace our application after it has been submitted?

Answer: If you identify an error or need to submit a revised application before the submission deadline, please contact grants@uaf-africa.org as soon as possible.

UAF-Africa will make every effort to ensure that the most recent version received before the deadline is considered during the assessment process. After the submission deadline, no further revisions or additional documents will be accepted unless specifically requested by UAF-Africa during due diligence.

G. Selection, Review & Due Diligence

Question 42: Who decides which proposals are selected for funding?

A: Funding decisions are made by UAF-Africa through an internal review and decision-making process. All eligible applications are assessed using a structured and transparent evaluation process based on the published selection criteria outlined in the Call for Proposals.

Funding decisions are made on the basis of the quality and relevance of each proposal, its alignment with the objectives of the Call, and the availability of funding. UAF-Africa is committed to ensuring that all applications are reviewed fairly, consistently and impartially.

Question 43: How many grants does UAF-Africa expect to award?

Answer: UAF-Africa anticipates awarding approximately **27 to 32 grants** under this Call for Proposals.

The final number of grants awarded will depend on several factors, including the quality of applications received, the funding window selected, the requested grant amounts and the overall availability of funding.

Question 44: Is there a fixed number of grants allocated to each funding window?

Answer: No. There is no predetermined quota of grants allocated to each funding window.

Funding decisions will be based primarily on the quality, strategic relevance and overall strength of the proposals received.

Question 45: How are reference checks conducted? Do they focus on the organisation or on the individuals implementing the project?

Answer: Reference checks form part of UAF-Africa's due diligence process and may consider both the organisation and the individuals responsible for implementing the proposed project.

The purpose of these checks is to better understand the organisation's track record, governance, financial management, programme delivery and overall reputation, as well as the experience and credibility of key personnel responsible for project implementation.

Question 46: Does completing due diligence guarantee that an organisation will receive funding?

Answer: No. Participation in the due diligence process does not constitute a funding commitment. Due diligence is one stage of the overall grantmaking process

Note: This document compiles the most frequently asked questions raised during the Moto Moto online information session, together with additional inquiries submitted by prospective applicants via email. The responses have been prepared to provide further clarification on the Call for Proposals and to support organisations in preparing strong and complete applications.